

Job Title: After-School Care Supervisor
Classification: Group VI, 185-day contract year
FSLA: Exempt (not eligible for overtime pay)

Our Mission: To partner with parents to provide a distinctively Christian education that inspires excellence, independence and a transforming faith in God.

Summary:

The After-School Care Supervisor helps oversee afterschool care. He or she handles safety, management and disciplinary concerns related to afterschool care. He or she also maintains the records of attendance and checkouts. The After-School Care Supervisor is entrusted with advancing the mission and vision of CAC. He or she is expected to display a responsible, Christian example in all they do while engaging students, parents and colleagues with respect.

Minimum Requirements

Education: HS Diploma — Bachelor's degree preferred

Benefits

- Salary: Competitive
- Dependent tuition assistance

Physical Conditions

Work Environment: Classroom, Playground, Lobby
Minimal lifting required

Basic Expectations

The After-School Care Supervisor will work with and under the direction of the principal and executive assistant to perform the following duties:

- Supervise students during After-School Care
- Manage pick-up procedures and ensure smooth transitions
- Oversee Afterschool Care and maintain all appropriate records

Application Process

Please apply at cacmustangs.org/about/employment. For additional information, contact Principal Maggie Beck at mbeck@cacmustangs.org